

DRAFT MINUTES

2023/030

CUDDINGTON PARISH COUNCIL

**Draft Minutes of the Parish Council Meeting held in The Clubhouse, Cuddington Playing Fields
TUESDAY 24th OCTOBER 2023 at 7pm**

PRESENT: Andrew Hughes (AH), Eman Parker (EP), Malcolm Thomas (MT), Lorraine Stevens (LS),
Ravern Stevens (RS), Ken Trew (KT), Venetia Davies (Clerk and RFO).

Parishioners: There were no Parishioners present.

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

1. Apologies

Ken Brown (KB) and Ken Trew (KT).

2. Approval of Draft Minutes

The Draft Minutes of the September meeting were **agreed and signed** as a true record by LS, Chair.

3. Matters Arising

- **Wildlife Project/Cuddington Green Initiative.** Two parishioners have kindly installed the bat boxes in the garden and will keep the PC informed of activity! **ACTION: CLERK to publicise in VV.**
- **Assets of Community Value:** The Allotments have been listed again an asset of community value (28.09.23). Expiry dates: Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25).
- **Registration of Parish Council Land with Land Registry.** Logged.
- **Salt Bin at corner of Frog Lane/Lower Church Street.** Awaiting installation.
- **Dog Bin – Tibby's Lane.** **ACTION CLERK to request additional repair to dog bin.** Awaiting replacement of *Tibby's Lane* sign and *The Green* sign. The dog bin in Frog Lane has been repaired.
- **Telephone Box.** Painting has begun with kind thanks to Andy and Jack Luckett.
- **Right of Access over Fairhive Homes Lane.** Completed and filed by Clerk.
- **CPFA Lease.** The Lease has now been agreed, subject to the CPFA increasing its public liability to £10m to mirror the public liability of Cuddington Parish Council (£10m). **ACTION: CLERK to request CPFA increase public liability to £10m.**
- **Improved Mobile Phone Signal.** Ongoing.
- **Chairing Skills course.** Postponed until December 2023.
- **Parish Council Insurance.** **ACTION: Neal Waters to forward insurance details to PC.**
- **Gifted Tree.** Location in playing fields approved by CPFA and tree ordered.
- **Defibrillator.** Funding application (matched funding of £750) has been submitted for third defibrillator to be located at the Crown PH.
- **Rocking Horse Repairs.** The Golf Day raised a further £250 towards the Rocking Horse repairs. **ACTION: LS to chase date for Rocking Horse repairs.**
- **Village Maintenance.** MT has liaised with Colin Woolford, Local Area Technician, Buckinghamshire Highways, who will inspect the unmaintained grass verge from pub to Holly Tree Lane with a view to clearing, as well as the gully that floods near bus stop.

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The Agenda and Minutes of the Parish Council meetings can also be viewed at
www.cuddingtonvillage.com

Please keep informed through Village Voice, www.cuddingtonvillage.com,
www.facebook.com/Cuddingtonvillage

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4. **Declarations of Interest**, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011.
There were no interests declared.
5. **Contributions from Buckinghamshire Council Councillors.**
There were none.
6. **Correspondence**
 - **Planning Inspectorate/Footpath CUD013.** Further copies of correspondence circulated.
 - **Email from Parishioner** regarding protection of two large poplar trees within sewage treatment works boundary that are believed to be visually important and provide distinctive ecological habitat. **ACTION: CLERK to contact Buckinghamshire Council for Tree Preservation Order (TPO).**
7. **Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)**
 - **23/02767/APP** - Cuddington Mill, Bridgeway, Buckinghamshire, HP18 0BP. Householder application for proposed replacement annexe and replacement garage. Comment by: 9th November 2023. **ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council.**
8. **Road Safety Projects** – please also see [Highways and Traffic](#) page of website.
 - **Extending 30mph limits.** Neil O’Leary, Network Safety Team Leader, Buckinghamshire Highways (05.10.23) has confirmed that funding is in place for speed limit changes and that BC is now in the process of determining the number and locations of data collection loops to feed into speed limit review. A period for data collection, avoiding school holidays etc, will be identified and shared with the PC as soon as able.
 - **20mph zone.** Rosie Tunnard, Highways Community Liaison Manager, Buckinghamshire Highways (13.10.23) has confirmed that 20mph zones are acceptable in principle, and that for traffic calming as a method of reducing speed, each application for a speed limit reduction and/or zone is assessed on its own merits as is any proposal for traffic calming such as speed humps or cushions. Aside from identified road safety schemes that meet the Council’s criteria for prioritising funding, any such methods need to be fully funded by the PC. The village responded favourably to *Have your Say on a 20mph zone*. To strengthen a 20mph zone application, Councillors agreed to obtain a quotation from PJA consultants prior to the purchase of additional equipment to collect additional data from minor roads. **ACTION: KT to enquire with PJA consultants.**
 - **Dadbrook safe pedestrian route to bus stops on A418.** The topographical survey and drainage proposals are now complete and have been circulated to Colin Woolford, and the landowners who are discussing draft proposals with their Land Agent. It is hoped further discussions will take place in mid-November.
 - **Kings Cross/A418 crossing Feasibility Study.** CLERK has chased Haddenham PC for report being prepared by highways consultant, PJA.
9. **Footpath Project - Replacement of Stiles/Gates.**
A further meeting has been held with Bill Piers, rRIPPLE. Two further gates are now planned (Old Mill, Lower Winchendon) with another two organised by rRIPPLE between Cuddington/Chearsley.
10. **Reports from Councillors attending meetings and outside organisations** including CPFA.
There were none.

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11. Finance

- **Balance from Minutes of previous meeting** (26th September 2023): **£49,522.46**
- **Receipts: £0.00**
- **BACS Debits: £0.00**
- **Less Transfer to Cuddington Parish Council Savings Account: £19,500.00**
- **Balance of Bank Account: £30,022.46** (as at 20th October 2023)
- **Available Funds: £109,743.07** (balance of bank account plus balance of savings account (£79,687.61 including interest (£156.05))
- a. **Orders for Payment: £1,438.22**
 - **Venetia Davies - £472.82** (£454.72 + £15.00 (Use of Home) + £3.10 (postage))
 - **Blades Turf Care - £264.00** (Village Green Cut – £264.00 (£220.00 + £44.00 VAT)).
 - **Neal Waters - £180.00** (Playground cuts – 4 cuts @ £45.00).
 - **Andy Luckett - £195.41** (materials for painting of BT Phone Box)
 - **Tim Stevens - £15.00** (£12.50 + £2.50 VAT). (New support spike - dog bin, Frog Lane)
 - **Trustees of Bernard Hall Committee - £24.00** (Hall hire, September)
 - **Hugo Fox - £12.99** (£10.83 + £2.16 VAT) (Monthly Planning Tracker support)
 - **Parish Online - £72.00** (£60.00 + £12.00 VAT) (Subscription renewal)
 - **Royal British Legion - £70.00** (Remembrance wreath)
 - **Lorraine Stevens - £132.00** (£110.00 + £22.00 VAT) (Defibrillator Case)

Also approved:

- **The Ramblers Association - £1,000.00** (Two kissing gates under rRIPPLE)
- **Buckinghamshire Council - £540.00** (£450.00 + £90.00 VAT) (Salt bin/Frog Lane)
- **BALANCE (Current Account): £27,044.24** (Available Funds less Orders for Payment).
- **BALANCE (Savings Account): £79,687.61**
- b. **Management Report.** October reported circulated.

12. Items for Information

- **Aylesbury Road** - Road closure between 16 October and 24 November. [Works location and traffic management plans showing diversion routes.](#)
- **Parish Workshop** - 9th November at 6.30pm, Westcott Cricket Club.
- **Christmas Tree.** Agreed budget of £250 + VAT, installed either 2nd or 9th December 2023.
- **Remembrance Sunday.** The Remembrance service will take place on Sunday 12th November at 10am in St Nicholas Church.

13. Date and Time of Next Meeting:

TUESDAY 28th NOVEMBER 2023 - 7pm in the Bernard Hall

*The Parish Council meet on **the 4th Tuesday of every month.***